Dear Parent/Guardian:

Children need healthy meals to learn. School City of Hobart offers healthy meals every school day. The breakfast regular price is \$1.10 elementary, \$1.15 middle school and \$1.20 high school: lunch is \$1.85 elementary, \$2.15 middle school and \$2.25 high school. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch at all schools.

- 1. Who can get free or reduced price meals? All children in households receiving Food Stamps or TANF can get free meals regardless of your income. Also, if your household income is within the limits on the Federal Income Chart, your children can get free or reduced price meals.
- 2. **Do I need to fill out an application for each child?** No. Complete the application to apply for free or reduced price meals. <u>Use one application for all students in your household.</u> We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Denise Sempf at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8952.**
- 3. Can foster children get free meals? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- 4. My child's application was approved last year. Do I need to fill out another one? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 5. Should I fill out an application if I received a letter this school year saying my children are approved for free meals? Please read the letter you got carefully and follow the instructions. Call Denise Sempf at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8952 if you have questions.
- **6. I get WIC. Can my children get free meals?** Children in households participating in WIC <u>may</u> be eligible for free or reduced price meals. Please fill out an application.
- 7. Can migrant, homeless, or runaway children get free meals? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Denise Sempf at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8952 to see if they qualify.
- **8. May I apply if someone in my household is not a U. S. citizen?** Yes. You or your children do not have to be a U.S. citizen to qualify for free or reduced price meals.
- 9. Who should I include as members of my household? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children who live with you. If you live with other people who are economically independent (for example, people who do not support, who do not share income with you or your children, and who pay a pro-rate share of expenses), do not include.
- 10. Will the information I give be checked? Yes, we may ask you to provide written proof.
- 11. What if my income is not always the same? List the amount that you normally receive. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 12. We are in the military; do we include our housing allowance as income? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- 13. My spouse is deployed to a combat zone. Is her/his combat pay counted as income? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
- 14. If I don't qualify now, may I apply again later? Yes. You may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
- **15. My family needs more help. Are there other programs available?** To find out how to apply for food stamps or other assistance benefits, contact your local assistance office.
- 16. What if I disagree with the school's decision about my application? You should talk to the school officials. You also may ask for a hearing by calling or writing to Nancy Smith at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8955.

We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Denise Sempf at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8952.**

If you have other questions or need help, call Denise Sempf at 200 S. Hobart Rd. Hobart, IN 46342; phone 219-947-2413 x 8952.

Nancy Smith, Director of Food Services

INSTRUCTIONS for APPLYING

Households getting TANF or Food Stamps:

- 1. In Part 1, list each enrolled child, include the TANF or Food Stamp case number for any child, and the name of the school. **EBT and Hoosier Healthwise numbers DO NOT qualify you for benefits.**
- 2. In Part 2, enter the name and case number of any other household member who has a valid TANF or Food Stamp case number.
- 3. In Part 3, check the appropriate box, if any.
- 4. In Part 5, an adult must sign the application. The last four digits of the Social Security number are not required.
- 5. Part 6 and Part 7 are optional for meal benefits.

Migrant, Homeless, or Runaway:

- 1. In Part I, list each enrolled child which are homeless, migrant, or runaway and the name of the school.
- 2. In Part 3, check the appropriate box and contact the school's homeless liaison or migrant coordinator.
- 3. In Part 5, an adult must sign the application. The last four digits of the Social Security number are not required.
- 4. Part 6 and Part 7 are optional for meal benefits.

Foster Child:

If all children in the household are foster children:

- 1. In Part I, list each enrolled foster child and the school name for each child. Check the box indication the child is a foster child.
- 2. In Part 5, an adult must sign the application. The last four digits of the Social Security number are not required.
- 3. Part 6 and Part 7 are optional for meal benefits.

If some of the children in the household are foster children:

- 1. In Part I, list each enrolled child, include the TANF or Food Stamp case number for any child with a case number, and the name of the school. Check the box if the child is a foster child.
- 2. In Part 2, enter the name and case number of any other household member who has a valid TANF or Food Stamp case number.
- 3. In Part 3, check the appropriate box and contact the school's homeless liaison or migrant coordinator for any listed child which are homeless, migrant, or runaway.
- 4. If no one in the household has a valid TANF or Food Stamp case number, in Part 4 list <u>everyone related or unrelated</u> living in your household. Include yourself, spouse, all children, grandparents, other relatives, and <u>unrelated</u> people. Use another sheet of paper if you need to.
 - a. For each household member, list each type of income received for the month. You must tell us how often the money is received weekly, every other week, twice a month, or monthly. For earnings, be sure to list the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. For other income, list the amount each person got for the month from welfare, child support alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under All Other Income, list Worker's Compensation, unemployment or strike benefits, regular contributions, from people who do not live in your household, and any other income. Do not include income from SNAP, FDIR, WIC, Federal education benefits, and foster payments received by the family from the placing agency. For ONLY the self-employed, under Earnings From Work, report income after expenses. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income. If you have no income, put a checkmark (√) in the box.
- 5. In Part 5, an adult household member must sign the form, and if income information was provided, the adult household member must provide the last four digits of their Social Security Number (or mark the box if s/he doesn't have one).
- 6. Part 6 and Part 7 are optional for meal benefits.

<u>All Other Household Types</u>: Including WIC households

- 1. In Part 1, list each enrolled child.
- 2. In Part 2, check the appropriate box, if any. Skip Part 3.
- 3. In Part 4, list <u>everyone related or unrelated</u> living in your household. Include yourself, spouse, all children, grandparents, other relatives, and unrelated people. Use another sheet of paper if you need to.
 - a. For each household member, list each type of income received for the month. You must tell us how often the money is received weekly, every other week, twice a month, or monthly. For earnings, be sure to list the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. Do not include income from SNAP, FDIR, WIC, Federal education benefits, and foster payments received by the family from the placing agency. For ONLY the self-employed, under Earnings From Work, report income after expenses. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or get combat pay, do not include these allowances as income. If you have no income, put a checkmark (√) in the box.

INCOME TO REPORT:

Earnings from Work Before Deductions

Wages/salaries/tips

Strike benefits

Unemployment compensation

Workman's compensation

Net income from self-owned business or farm

Welfare/Child Support/Alimony

Public assistance payments

Welfare payments

Alimony payments

Child support payments

Pensions/Retirement/Social Security

Pensions

Retirement income

Social Security Veteran payments

Supplemental Social Security Income

All Other Income

Earnings from second job

Disability benefits

Interest/Dividends

Cash withdrawn from savings

Income from Estates/Trusts/Investments

Regular contributions from persons not living

in the household

Royalties/Annuities/Rental Income

Any other monies that may be available to pay for

the child's meals

- Part 5. An adult must sign the application and list the last four digits his/her Social Security number, or put a checkmark ($\sqrt{}$) in the box if you have no social security number.
- Part 6 and Part 7 are optional for meals benefits

				EDERAL INCOM	-	
	Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
Your children	I	20,147	1,679	840	775	388
may qualify for free or	2	27,214	2,268	1,134	1,047	524
reduced price	3	34,281	2,857	1,429	1,319	660
meals if your household	4	41,348	3,446	1,723	1,591	796
income falls within the	5	48,415	4,035	2,018	1,863	932
limits on this	6	55,482	4,624	2,312	2,134	1,067
chart.	7	62,549	5,213	2,607	2,406	1,203
	8	69,616	5,802	2,901	2,678	1,339
	For each additional person:	+7,067	+589	+295	+272	+136

OTHER BENEFITS: Put a checkmark where you want the information released. By signing this section you will allow the school to release information that shows you have applied for free or reduced price benefits under the NSLP. The information will only be used for the programs you have marked on the application.

Textbook Assistance

-You must answer this question and sign, in order to receive textbook assistance. You are not required to answer this question to receive meal benefits.

PLEASE NOTE: For Textbook Assistance, these are specific things that you must complete in addition to the required items for meal benefits.

1) Living with parent/caretaker relative,

(The definition of a caretaker relative is a relative, either by blood or by law, who lives with the child and exercises parental responsibility [care and control] in the absence of the child's parent. Examples include, but are not limited to: Grandparents, Aunts, Uncles, Cousins, Step-Parents, and Adult Siblings.)

- 2) grade, and
- 3) check if you are applying for textbook assistance and sign under Other Benefits.

Your application must contain 2 signatures for meals and textbooks.

Hoosier Healthwise

- Your child(ren) may qualify for free or low-cost health insurance under Medicaid or Hoosier Healthwise. If you **DO WANT** this information released for the purpose of Hoosier Healthwise, please sign. For more information about Hoosier Healthwise health insurance, call 1-800-889-9949.

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4730

School City of Hobart

SCHOOL CORPORATION CORP. NUMBER

APPLICATION FOR FREE OR REDUCED PRICE MEALS AND OTHER BENEFITS

Effective July 1, 2005 - One Application per Household LIVING WITH CHECK TANF or Food Stamps Case # (If you Part 1. NAME OF CHILD PARENT or **BIRTH** SCHOOL **GRADE** IF A receive both benefits, list the TANF **FOSTER** (First Name, MI, Last Name) **CARETAKER** DATE Case #) **RELATIVE** CHILD YES - NO / / / / / / / YES - NO П YES - NO YES - NO YES - NO YES - NO If ALL children listed above are foster children, skip to Part 5 and sign. If ANY of the children have a food stamp/TANF case number, skip to Part 5 and sign. Part 2. If any member of your household (adult or non-student) has a valid Food Stamp or TANF case number, please provide the name and case number for the person who receives the benefit and then skip to Part 5. Name: Case Number: Part 3. If any child you are applying for is migrant, homeless, or a runaway, check the appropriate box and call 219 947-2413 ext. 8952. Runaway 🗓 Homeless Migrant □

Part 4. LIST <u>ALL</u> HOUSEHOLD MEMBERS		E	Exan	nple					duc	tion	s) l	HOL	HOUSEHOLI ISEHOLD IN weeks or	COI	ME F	RC					we (ekly			
NAME	Earnings from Work Before Deductions	Weekly	Every 2 Weeks	Twice A Month	Monthly	Yearly	Welfare Payment Child Support, Alimony	Weekly	Every 2 Weeks	Twice A Month	Monthly	Yearly	Pension, Retire- ment, Social Security	Weekly	Every 2 Weeks	Twice A Month	Monthly	Yearly	All Other Income	Weekly	Every 2 Weeks	Twice A Month	Monthly	Yearly	Check if NO income
Example: Jane Smith	\$ 200		X				\$ 150	X					\$ 100				X		\$ 50				X		
1.	\$						\$						\$						\$						
2.	\$						*						\$						\$						
3.	\$						\$						\$						\$						
4.	\$						\$						\$						\$						
5.	\$						\$						\$						\$						
6.	\$						\$						\$						\$						
7	\$	⊐	⊐		⊐	٦	\$	⊐	⊐	⊐		П	\$		٦	⊐	П	٦	\$		٦	⊐	⊐	П	П

Part 5. SIGNATURE: An adult household member must sign the application. If Part 4 is completed, the adult signing the form also must list the last four digits of his or her Social Security Number or mark the "No Social Security Number" box. (See Privacy Act Statement on the back of this page.) I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted. *** - ** -☐ No Social Signature Of Adult Household Member Social Security Number Security Number Home Telephone # / Work Telephone # Printed Name of Adult Household Member **Date Signed** Home Address/Apt # Zip Code Part 6. OTHER BENEFITS - This section does not need to be completed to receive free or reduced price meal benefits. I certify that I am the parent/guardian of the child(ren) for whom application is being made. SCHOOL USE

Do you want to receive textbook assistance?

O YES If, YES, SIGN TO THE RIGHT→ ONO

My signature below authorizes the release of information on this application for textbook assistance. I give up my right of confidentiality for this purpose only. This application information will be shared with the Indiana Family and Social Services Administration pursuant to I.C. 20-33-5-2 and I.C. 12-14-28-2, solely for purposes of complying with 45 C.F.R. PARTS 260 AND 265.

ONLY:

O Approved O Denied O Not Applicable

X		
	SIGNATURE OF PARENT/GUARDIAN	DATE

This application information m qualify for free or low-cost hea purpose, please sign below. I information for this purpose.	ılth insurance under Med	icaid or H	loosier Healthwis	se. If you want the ap	plication information	n shared for this
X				For i	nformation about Ho	oosier Healthwise
Signature of Parent/Guardia	n	Date		healt	h insurance, call 1	-800-889-9949.
Part 7. RACE AND ETHNICION Optional - You are not required this question. No child will be against because of race, color origin, age, or disability.	d to answer discriminated c, sex, national O Asia	an ck or Afric erican Ind ive Hawai	re racial identitie can American lian or Alaska Na iian or Other Pad	ative	Mark one ethnic O Hispanic or La O Not Hispanic	atino
Privacy Act Stateme The Richard B. Russell Natibut if you do not, we cannot security number of the adurequired when you apply of Assistance for Needy Family FDPIR identifier for your chacterity number. We will use administration and enforce and nutrition programs to henforcement officials to help the Non-discrimination Solution in accordance with Federa of race, color, national original Adjudication, 1400 Independence in the Non-discrimination Solution in the Non-discrimination in the Non-discrimination in the Non-discrimination Solution in the Non-discrimination i	tional School Lunch Act approve your child for fall household member when behalf of a foster child lies (TANF) Program or hild or when you indicate se your information to do ment of the lunch and break elp them evaluate, fund, p them look into violation to the law and U.S. Department, sex, age, or disability indence Avenue, SW, Waste speech disabilities may be the look into violation to the law and U.S. Department, sex, age, or disability indence Avenue, SW, Waste speech disabilities may be speech disa	requires the record of signs the control of signs the control of signs that the different of the control of the	the information of duced price meal the application. The application of the application o	n this application. You list you must include the last four digits of the last four digits and list in the last four digits of the last four digits digits of the last four digits of the last four digits dig	u do not have to give the last four digits of the social security numbers of the social security information with each of the social security information with the social security information in the social security in the social	of the social umber is not Temporary umber or other have a social of for education, health, ews, and law ated unfairly. ating on the basis fice of Individuals who
	R SCHOOL USE	ONLY -	– DO NOT V	VRITE BELOW	THIS LINE	
INCOME CONVERSION to			WEEKLY INCO		IT. II . / IN 10 0 1 1 5	
EVERY 2 WEEKS X 26	I IWIC	E A MOI	NTH X 24	MON	NTHLY INCOME	X 12
	ELI	GIBILIT	Y DETERM	INATION		
OR Categorical Eligibility: Eligibility Determination: Reason for Denial: Temporary: Signature of Determining O Date Withdrawn:	O Food Stamps O Approved Free Come Too High Reduced Time Pe	D TANF Approved acomplete riod:	d Reduced price e Application	O Homeless ce O Denied O Other(Reason) (expires after Date:_	O Twice a Month O Runaway days)	O Foster
		VE	RIFICATIO	N		
Confirmation Review Officia		1				
Date Verification Notice Sent:	Approval Based On: O Food Stamps /	Verifica	ation Results:	Reason for Chang O Income:		Date Notice of Change Sent:
Date Response Due from Households: Date Second Notice Sent (or N/A):	TANF Case Number Household Size and Income Other	O Free O Free O Redu	to Reduced to Paid uced to Free uced to Paid	O Household Size O Change in Food O Did not respond O Other:	e: d Stamps /TANF d	Date Change Made:
Date Hearing Requested:_			Verifying Offi	cial's Signature:		
Hearing Decision:			Date:			

SCHOOL CITY OF HOBART

Service Center 200 South Hobart Road Hobart, Indiana 46342 (219) – 947-2413 ext 8952 (219) – 947-1856 fax

LOCAL SERVICE PROJECT

Each year the School City of Hobart receives requests from local service agencies for names of families who might like to receive a food basket, toys for children, etc. during the school year. Some of the agencies involved are Hobart Jaycees, Tri Kappa (Christmas Gifts) Help Hobart Kids, Hobart businesses, YMCA, and local churches.

If you would like your family included on such a list, please sign the following permission slip.

Also, if an emergency situation occurs, during the school year whereby you would be in dire need of food or clothing, please call 947-7779 (Hobart Food Pantry) for assistance.

Name		Telephone
Address		
Children:	School:	Age:
		Sex: M or I
		Sex: M or I
		Sex: M or F
		Sex: M or F
		Sex: M or F
		Sex: M or I
		Sex: M or I